

How to Transfer eBooks to a Nook and Nook Tablet

1. Go to the Fort Smith Public Library website www.fortsmithlibrary.org
2. Click on the Library2Go logo
3. On the Library2Go page, look on the left-hand side for Digital Software, click on Adobe Digital Editions.
4. Download and install Adobe Digital Editions. This software requires Flash.
5. Open up Adobe Digital Editions. It will ask you to activate your software with an Adobe ID. We recommend you create an Adobe ID.
6. When you create an Adobe ID;
 - a. You may download the eBook to more than one computer as long as the computers all use the same Adobe ID. (Up to 6 computers can be activated using one Adobe ID)
 - b. You can transfer your eBooks only to Nooks that are using the same Adobe ID.
7. If you decide to continue anonymously:
 - a. **You will not be able to transfer eBooks to your Nook!**
 - b. You may only download to one computer.
 - c. You can activate an Adobe ID at any time. However, you may lose the rights to see any eBooks that were downloaded previously.
8. Follow the steps to create an Adobe ID.
9. Activate your Nook by plugging it into your computer with Adobe Digital Editions open.
10. Adobe Digital Editions will detect your Nook and ask to activate it using the same Adobe ID as your copy of Adobe Digital Editions. Follow the prompts. (It may take a few minutes for Adobe Digital Editions to see your Nook.)

How to Checkout an eBook

1. Go back to the Library2Go homepage.
2. Search for eBooks. You can limit your search to eBooks by clicking on the down arrow on the box located under the search box. You can limit the search to the type of eBooks your device can read.



- The Nook can read both the EPUB and PDF formats.
3. You can also limit your search so that it only shows the available eBooks.
 4. If you do not limit the format the eBooks will be mixed with audio books. You can tell the difference by checking the type of book and what they will play on.

5. To check out a book, click *add to download cart*.
6. Click on *Proceed to Checkout*. Select Fort Smith Public Library from the drop down menu of libraries. Login using your library barcode number. Click on *Confirm checkout*. You can have up to 5 titles checked out at any given time.
7. Click on *Download*. Open with Adobe Digital Editions.

Getting your eBook onto your Nook

1. Open up Adobe Digital Editions.
2. Turn your Nook ON. It can be asleep, but not OFF.
3. Connect your Nook to your computer. If you have not previously set it up, Adobe Digital Editions will ask to register your Nook using the same Adobe ID as your Digital Editions.
4. Your Nook will appear on the left under Bookshelves.
5. To transfer your eBook to the Nook, click on your previously downloaded eBook and drag it to the Nook icon. The eBook will transfer.
6. Disconnect your Nook by finding the icon on the right side of your taskbar (at the bottom of your PC screen) that says "Safely remove hardware." It is a gray rectangle with a green arrow above it, pointing left. When you click it, you should see the words "Safely remove..." and a reference to the Drive Letter your Nook is using.



7. To find your new eBook on your Nook, go to My Library.
8. On the touch screen, scroll up until you see My Documents.
9. Your New eBook will be in My documents. If you have a Nook Tablet the eBooks will not appear on your main library shelf. In order to find it you have to click on 'Library' then 'My Documents' and then 'Adobe Digital Editions.' You can add the eBooks to your main shelf or make a collection from here.
10. Enjoy!

How to return items early

1. To return an eBook early so that you may check out another eBook, hover your mouse over the eBook in Adobe Digital Editions.
2. Click on the Item Options arrow.
3. Click on Return Borrowed item.

What to do when your eBook expires

1. When your license to view the eBook expires, you will not be able to read it any more. However, the data for the eBook will stay on your computer and Nook until you delete it.
2. To delete from Adobe Digital Editions, click on the Item Options arrow over the eBook title.
3. Click Delete Item.
4. To delete from your Nook, click on the Nook icon in Adobe Digital Editions.
5. Click on the Item Options arrow over each book and then click Delete Item.



Fort Smith Public Library
 3201 Rogers Avenue
 Fort Smith, AR 72903
 479-783-0229
www.fortsmithlibrary.org